## Quick Reference Guide for Accessing the 2012 QRURs and IEP PQRS Performance Reports

## I. Introduction

On September 16, 2013, CMS made available the 2012 Quality and Resource Use Reports (QRURs) for group practices with 25 or more eligible professionals (EPs). QRURs show comparative performance on both quality and cost measures. CMS even produced QRURs for participants of the Medicare Shared Savings Program, Pioneer ACO model, and the Comprehensive Primary Care Initiative with 25 or more EPs. The QRUR previews each group's performance on quality and cost measures that could be used to calculate the group's Value-Based Payment Modifier in 2015. More information about the Value-Based Payment Modifier and quality-tiering is available at http://www.cms.gov/Medicare/Medicare-Fee-for-Service-Payment/PhysicianFeedbackProgram/ValueBasedPaymentModifier.html.

On December 23, 2013, CMS made available Individual Eligible Professional (IEP) PQRS Performance Reports for all group practices with 25 or more EPs for which at least one EP reported PQRS measures as an individual in 2012 and was found to be PQRS incentive eligible. Group practices that did not receive a full QRUR in September may be able to obtain an IEP PQRS Performance Report. These IEP reports show each EP's performance as well as a rolled-up group performance on the measures reported by the group's EPs.

QRURs and IEP PQRS Performance Reports can be downloaded and exported to PDF Format. This Quick Reference Guide illustrates how to access and download a QRUR along with the supplemental QRUR Drill-Down Reports and IEP PQRS Performance Reports from the CMS Enterprise Portal. More information about the QRURs and IEP PQRS Performance Reports is available at http://www.cms.gov/Medicare/Medicare-Fee-for-Service-Payment/PhysicianFeedbackProgram/2012-QRUR.html.

## II. Getting Started

Authorized representatives of groups can access the QRURs and IEP PQRS Performance Reports at https://portal.cms.gov using an Individuals Authorized Access to the CMS Computer Services (IACS) account with one of the following groupspecific Physician Value (PV)-PQRS System roles:
> PV-PQRS Group Security Official (primary or back-up)
> PV-PQRS Group Representative
Authorized representatives of groups must sign up for a new IACS account or modify an existing account at https://applications.cms.hhs.gov. Quick reference guides that provide step-by-step instructions for requesting each PVPQRS System role for new or existing IACS account are available at http://www.cms.gov/Medicare/Medicare-Fee-for-Service-Payment/PhysicianFeedbackProgram/Self-Nomination-Registration.html. Additional information about obtaining QRURs and IEP PQRS Performance Reports using an IACS account is available at http://www.cms.gov/Medicare/Medicare-Fee-for-Service-Payment/PhysicianFeedbackProgram/ReportTemplate.html.
> If a group has already registered and selected its 2013 PQRS group reporting mechanism in the PV-PQRS System, then that same person who registered the group can access the group's QRUR using their IACS User ID and password.
> If a group does not yet have an authorized representative with an IACS account, then one person representing the group must sign up for an IACS account with the primary Group Security Official role.
> If a group has a representative with an existing IACS account, but not one of the three group-specific PV-PQRS System roles listed above, then ensure that the account is still active and then add a group-specific PV-PQRS System role to that person's existing IACS account. To ensure the IACS account is still active, contact Quality Net at:

- Phone: (866) 288-8912 (TTY 1-877-715-6222)
- Fax: (888) 329-7377
- Email: qnetsupport@sdps.org

If you have questions about the QRUR or a IEP PQRS Performance Report, or need assistance accessing any of the reports, please contact the Physician Value Help Desk by phone at 1-888-734-6433 (press option 3). Normal business hours are Monday-Friday from 8 am to 8 pm EST.

## Quick Reference Guide for Accessing the 2012 QRURs and IEP PQRS Performance Reports

## II I. Access a Group Practice's QRUR



# Quick Reference Guide for Accessing the 2012 QRURs and IEP PQRS Performance Reports 

| Steps | Screenshots |
| :---: | :---: |
| Troubleshooting <br> If you are not using one of the supported browsers or having trouble viewing the CMS Enterprise Portal using Internet Explorer 9: <br> Ensure the browser is open. <br> Press the Alt key to display the Menu bar (or right-click the Address bar and then select Menu bar). <br> Select Tools on the Menu bar. <br> Select Compatibility View Settings. <br> Remove the CMS Portal web address if it appears in the "Websites you've added to Compatibility View" box. Un-check all of the boxes below "Websites you've added to Compatibility View". <br> Close the Compatibility View Settings box. <br> Close the current browser session. <br> Open a new browser session. Go to https://portal.cms.gov and select Login to the CMS Enterprise Portal. |  |
| 2. After accepting the Terms and Conditions, enter your IACS User ID and Password in the Welcome to CMS Enterprise Portal screen. <br> Select Login to continue. | Welcome to CMS Enterprise Portal <br> To log into the CMS Portal a CMS user account is required. $\left\{\begin{array}{c} \text { User ID VNKROSO } \\ \text { Password } * * * * * * * \end{array}\right.$ <br> Select <br> Log in <br> Cancel <br> Forgot Password? <br> Forgot Userio? <br> Need an account? Click the link - New user reqistration |

If you have questions about the QRUR or a IEP PQRS Performance Report, or need assistance accessing any of the reports, please contact the Physician Value Help Desk by phone at 1-888-734-6433 (press option 3). Normal business hours are Monday-Friday from 8 am to 8 pm EST.

# Quick Reference Guide for Accessing the 2012 QRURs and IEP PQRS Performance Reports 

| Steps | Screenshots |
| :---: | :---: |
| 3. Click the PV-PQRS tab at the top of the screen, and |  |
| then select the QRUR-Reports option from the dropdown menu. | CMS ${ }_{\text {.gov }}$ Enterprise Portal <br> Hy Portal <br> Business Intelligence 7 |
|  | Welcome to CMS Regastrace orunRepocts |
| 4. Read the Attestation Message and make the appropriate attestation selection. <br> - Select one of the options under "I plan to use this data in my capacity as a:" <br> - Then, click I Confirm to continue. |  |

If you have questions about the QRUR or a IEP PQRS Performance Report, or need assistance accessing any of the reports, please contact the Physician Value Help Desk by phone at 1-888-734-6433 (press option 3). Normal business hours are Monday-Friday from 8 am to 8 pm EST.

## Quick Reference Guide for Accessing the 2012 QRURs and IEP PQRS Performance Reports



# Quick Reference Guide for Accessing the 2012 QRURs and IEP PQRS Performance Reports 



# Quick Reference Guide for Accessing the 2012 QRURs and IEP PQRS Performance Reports 

| Steps | Screenshots |
| :---: | :---: |
| 8. The QRUR is displayed within the MicroStrategy |  |
| Web Platform. The section |  |
| that appears first is About | \%exena |
| This Report From Medicare. | 2012 QUALITY AND RESOURCE USE REPORT <br> AND PHYSICIAN QUALITY REPORTING SYSTEM FEEDBACK REPORT |
| tabs at the top of the screen to navigate to different sections of the QRUR. | MEDICAL GROUP PRACTICE A <br> Last Four Digits of Your Group's Taxpayer Identification Number (TIN): 0000 |
| Note: After you click on a section tab, you will need to wait several seconds for the section to appear on the screen. | ABOUT THIS REPORT FROM MEDICARE |
|  | - Medicare will apply a value-based payment modifier, starting in 2015 , to medical group practices with 100 or more eligible professionals, based on participation in the Physician Quality Reporting Syztem (PQRS) during 2013. Groups that do not participate in PQRS in 2013 will have their Medicare payments adfutted downsard by $1.0 \%$ |
| following sections: <br> - About This Report <br> - Highlights \& Introduction | - Groups that participate in PQRS through one of three PQRS group practice reporting mechanisms in 2013 and meet the minimum reporting requirements will have their value-based payment modifier set at $0.0 \%$. They may also elect to have their value-based payment modifier calculated based on a quality tiering approach, which could result in an upward, downward, or no payment adjustment. |
| - Cost Performance <br> - Appendices | - This report, using quality and cost information for 2012 , is designed to show how your group would fare if you requested the quality tiering approach. |
| - Glossary | - Pefformance information in this report will nor affect your current Medicare payments. |

## Quick Reference Guide for Accessing the 2012 QRURs and IEP PQRS Performance Reports

## IV. View and Print the QRUR as a PDF Document

| Steps | Screenshots |
| :---: | :---: |
| 1. Click the Export button on the MicroStrategy Toolbar and select PDF. <br> Click OK in the Export Options window. |  |
| 2. The QRUR is exported to .PDF format. <br> - Select any of the Bookmarks to navigate to a different section of the QRUR. <br> - Select the Print button on the Toolbar to print the QRUR. | 2012 QUALITY AND RESOURCE USE REPORT <br> ICIAN QUALITY REPORTING SYSTEM FEEDBACK REPORT <br> MEDICAL GROUP PRACTICE A <br> Last Four Digits of Your Group's Taxpayer Identification Number (TIN): 0000 |

## Quick Reference Guide for Accessing the 2012 QRURs and IEP PQRS Performance Reports

## V. Access a QRUR Drill-Down Report or an IEP PQRS Performance Report

The following QRUR Drill-Down Reports are available:

- Medicare FFS Beneficiaries Attributed to the Medical Group Practice, Selected Characteristics, 2012
- Physicians and Non-Physician Eligible Professionals Billing Under Medical Group Practice TIN, Selected Characteristics, 2012
- Attributed Beneficiaries’ Hospital Admissions for Any Cause, 2012

The following IEP PQRS Performance Reports are available:

- Aggregate Group Performance, by Quality Domain and Measure
- Individual Eligible Professional Performance on PQRS Measures


## A. Access QRUR Drill-Down Reports or IEP PQRS Performance Reports from the applicable Shared Reports Folder.



If you have questions about the QRUR or a IEP PQRS Performance Report, or need assistance accessing any of the reports, please contact the Physician Value Help Desk by phone at 1-888-734-6433 (press option 3). Normal business hours are Monday-Friday from 8 am to 8 pm EST.

## Quick Reference Guide for Accessing the 2012 QRURs and IEP PQRS Performance Reports


2. Click on the icon next to one of the reports to display the report in the MicroStrategy Web Platform.

Note: If you want to view the report as an Excel spreadsheet or a PDF document, click EXPORT or PDF, respectively.

Section VII of this guide describes another way of viewing the reports as an Excel spreadsheet or a PDF document.

## QRUR Drill-Down Report Folder



## IEP PQRS Drill-Down Report Folder



## Quick Reference Guide for Accessing the 2012 QRURs and IEP PQRS Performance Reports



Note: Select only one Medical Group Practice each time you attempt to retrieve a report.
4. The selected report will be displayed in MicroStrategy.
? Portal Help \& FAOs Print
E Log out We

Note: The example shown is
Table 1. Medicare FFS Beneficiaries Attributed to the Medical Group Practice, Selected Characteristics, 2012.

Repeat steps 1-3 of this section to access any of the other reports.

## Quick Reference Guide for Accessing the 2012 QRURs and IEP PQRS Performance Reports

## B. Access QRUR Drill-Down Reports from within the QRUR.

This section only applies for viewing the QRUR Drill-Down Reports:

- Table 1. Medicare FFS Beneficiaries Attributed to the Medical Group Practice, Selected Characteristics, 2012
- Table 2. Physicians and Non-Physician Eligible Professionals Billing Under Medical Group Practice TIN, Selected Characteristics, 2012
- Table 3. Attributed Beneficiaries' Hospital Admissions for Any Cause, 2012



## Quick Reference Guide for Accessing the 2012 QRURs and IEP PQRS Performance Reports

## VI. Filter IEP PQRS Performance Report Results Using the 'Grouping' Feature

This section only applies to the IEP PQRS Performance Report:

- Table A.2. Individual Eligible Professional Performance on PQRS Measures



# Quick Reference Guide for Accessing the 2012 QRURs and IEP PQRS Performance Reports 

| Steps | Screenshots |
| :---: | :---: |
| 2. The Individual Eligible Professional Performance on PQRS Measures report may contain more than one Eligible Professional. The default report results are displayed based on a single Provider NPI. Use the GROUPING function to filter the results as desired. |  <br> *hacictes un inerse meanue, for which lower performunce rates indicate better perfomance. <br>  <br>  <br>  <br>  <br>  <br>  <br>  <br>  <br>  <br>  |
| 3. Select any single NPI in the Provider NPI Number list to filter the report by a specific NPI, or select the 'All' option to view all providers at the same time. |  |

If you have questions about the QRUR or a IEP PQRS Performance Report, or need assistance accessing any of the reports, please contact the Physician Value Help Desk by phone at 1-888-734-6433 (press option 3). Normal business hours are Monday-Friday from 8 am to 8 pm EST.

## Quick Reference Guide for Accessing the 2012 QRURs and IEP PQRS Performance Reports



## VII. View a QRUR Drill-Down Report or an IEP PQRS Performance Report in PDF or Excel Format

## A. View and Print a Report as a PDF Document After Opening the Report in MicroStrategy.



## Quick Reference Guide for Accessing the 2012 QRURs and IEP PQRS Performance Reports

## B. View a Report as an Excel Spreadsheet After Opening the Report in MicroStrategy.

- If you want to export Table A.2. Individual Eligible Professional Performance on PQRS Measures to Excel, then please use the instructions provided in Section C below.



## Quick Reference Guide for Accessing the 2012 QRURs and IEP PQRS Performance Reports

| Steps | Screenshots |
| :---: | :---: |
| 3. The report is exported to Excel format. |  |
| 4. Use the standard 'Office Button' in Excel to Save or Print the report after exporting to Excel. |  |

If you have questions about the QRUR or a IEP PQRS Performance Report, or need assistance accessing any of the reports, please contact the Physician Value Help Desk by phone at 1-888-734-6433 (press option 3). Normal business hours are Monday-Friday from 8 am to 8 pm EST.

## Quick Reference Guide for Accessing the 2012 QRURs and IEP PQRS Performance Reports

## C. Export Table A.2. Individual Eligible Professional Performance on PQRS Measures to Excel.



If you have questions about the QRUR or a IEP PQRS Performance Report, or need assistance accessing any of the reports, please contact the Physician Value Help Desk by phone at 1-888-734-6433 (press option 3). Normal business hours are Monday-Friday from 8 am to 8 pm EST.

## Quick Reference Guide for Accessing the 2012 QRURs and IEP PQRS Performance Reports

| Steps | Screenshots |
| :---: | :---: |
| 4. Select one of the following options: <br> - Click Open to open the report in Excel. The file will open in Excel and will not be automatically saved. <br> - Click Save. The file will be saved in Excel format in the Downloads folder on your computer. <br> - Click Save As. You will be prompted with a Save As window on which you can choose the location to save the file. | Windows Internet Explorer $\mathrm{X}^{\mathbf{x}}$ |
|  | What do you want to do with Attributed Beneficiaries_ Hospital Admissions for Any Cause_ 2012.xls? <br> Type: Microsoft Office Excel 2003 <br> From: portalz7.cms.cmstest |
|  | Open <br> The file won't be saved automatically. |
|  | $\rightarrow$ Save <br> $\rightarrow$ Save as |
|  | Cancel |

5. All available PQRS data for your group's EPs is exported to Excel format.

Note: This download option will create a worksheet tab titled "All" inside the Excel spreadsheet. All of the available PQRS data for your group's EP's are exported to the "All" tab.

| A1 |  | - for | Provider NPI Alumber |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | B | 0 | D | E | F | G | H | 1 |
| 1 | Provider NPI number | Provkler Name | Incentive Elightie Indicator | pors <br> Performance <br> Measure | PqRes Performance Description | Domain | Reporting Mecharism | Number of ligible Cases | $\begin{aligned} & \text { Performance } \\ & \text { Rate } \end{aligned}$ |
|  | 6951238017 | ancso otsix | v | 5 |  | Crica <br> Procestetrectiveness | OR | 29 | 61.4\% |
| 3 | 631230017 | cansco ptsix | v | \% |  <br>  -40\%) | clrical Procestetitioctieness | ER | 10 | 3006 |
| 4 | 6851225097 | ancou 0tsix | v | 38 | Screering of Fiveracy for Oitecporosin for Wionen Aged 65 Yewz and coser | Crical Arocesteriectiveness | ER | 23 | $0.0 \times$ |
|  | 6961235017 | anoco otsix | V | 48 | Whary hoortrence: Assespnert ot Presence or Abvence of Uwary ncortinence in Wionen Aged 65 Veass and Clder | Crical Process Enectiveness | Eค | 24 | 0008 |
| 6 | 6 | cabso 9tsux | V | 151 | Prevertive Cave and Screening Pheuncrie Vicconstion for Paberts 65 Vews and Coder | Crinay Processtitectiveners | ER | 45 | 00\% |
| 7 | $122 \times$ | ancoue otsix | Y | 112 |  Aged 40-60 | Cliscor Processethectivers | Ef | 5 | 0.08 |
|  | $\cdots \times 1$ | Mas 日 (6002853) | TAA) | Indinoiale (6) |  | Corical |  |  |  |

## Quick Reference Guide for Accessing the 2012 QRURs and IEP PQRS Performance Reports

| Steps | Screenshots |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| The spreadsheet will also contain separate worksheet tabs for each EP in your group. Each tab is titled based on an EP's NPI number. <br> - Select any of the tabs in the spreadsheet to view PQRS information specific to an EP's NPI number. | Table A.2. Individual Eligible Professional Performance on PQRS Measures: PNRGJWQD QJNLMYTS (6002853147), IncentiveEligible |  |  |  |  |
|  | PORS Performance Measure | Domain | Eligible Professional Performance |  |  |
|  |  |  | Reporting Mechanism $\dagger$ | Number of Eligible Cases | Performance Rate |
|  |  | Cricical <br> Processe Eftectiveness | HR | 17 | 0.0\% |
|  | 2 Ciabetes Mellus ( DMF) Low Densty Lipoproctein <br> (LaL-C) Control in Dibbetes Mellitus  | Clirical Processetrectiveness | Err | 17 | 0.0\% |
|  | Cinctest Mellus (CMO. Hash Blod Presture Cortrol notabetes mellus | cricical Processe Eftectiveness | EHR | 18 | 55.6\% |
|  | 18 Ohabebc Retincouthy, Documentation of Presence <br> or Absence of Msculss Edema and Level of <br> Severty of Rethopothy | crirical Processettectiveness | EHR | 1 | 0.0\% |
|  | $33 \quad$Screening or therapy tor Ostecporosisis tor Women <br> Aged 65 Yeers and Outer | Crincol ProcessEEtedtreness | ER | 29 | 0.0\% |
|  |  | Cricical <br> ProcessEftectiveness | ERR | ${ }^{27}$ | 0.0\% |
|  | $\ldots$ Prevertive Care and Screofry Pnouncois | $\begin{aligned} & \text { \|cirical } \\ & \text { Individual El ( } 600885 \\ & \hline \end{aligned}$ |  |  |  |

If you have questions about the QRUR or a IEP PQRS Performance Report, or need assistance accessing any of the reports, please contact the Physician Value Help Desk by phone at 1-888-734-6433 (press option 3). Normal business hours are Monday-Friday from 8 am to 8 pm EST.

