

5101:3-3-25 PAYMENT METHODOLOGY FOR THE PROVISION OF OUTLIER SERVICES.

(A) PURSUANT TO DIVISION (A) OF SECTION 5111.257 OF THE REVISED CODE, THIS RULE SETS FORTH THE METHODOLOGY FOR CALCULATING THE PROSPECTIVE RATES FOR DIRECT CARE COSTS, OTHER PROTECTED COSTS, INDIRECT CARE COSTS, AND CAPITAL COSTS THAT WILL BE DETERMINED AND PAID EACH FISCAL YEAR TO QUALIFIED PROVIDERS FOR THE PROVISION OF OUTLIER SERVICES AS DEFINED IN PARAGRAPH (B)(2) OF THIS RULE.

(B) DEFINITIONS.

(1) "INDIVIDUAL" MEANS ANY PERSON WHO IS SEEKING OR RECEIVING MEDICAID COVERAGE FOR PLACEMENT IN AN OHIO MEDICAID-CERTIFIED NURSING FACILITY (NF) OR INTERMEDIATE CARE FACILITY FOR THE MENTALLY RETARDED (ICF-MR).

(2) "OUTLIER SERVICES" ARE THOSE CLUSTERS OF SERVICES WHICH HAVE BEEN DETERMINED BY ODHS TO REQUIRE STAFFING RATIOS, CERTAIN INDIRECT COSTS, AND CAPITAL INVESTMENTS BEYOND THE LEVELS OTHERWISE ADDRESSED IN RULES 5101:3-3-43 AND 5101:3-3-78 OF THE ADMINISTRATIVE CODE WHEN DELIVERED BY QUALIFIED PROVIDERS TO INDIVIDUALS WHO HAVE BEEN PRIOR AUTHORIZED FOR THE RECEIPT OF A CATEGORY OF SERVICE IDENTIFIED AS AN OUTLIER SERVICE BY ODHS AND/OR SET FORTH AS SUCH IN CHAPTER 5101:3-3 OF THE ADMINISTRATIVE CODE.

(3) "QUALIFIED PROVIDER" MEANS ANY NF, ICF-MR, OR DISTINCT PART UNIT OF A NF OR ICF-MR, IDENTIFIED AS SUCH, OR IDENTIFIED AND PAID AS SUCH BY ODHS PRIOR TO JULY 1, 1993, THAT PROVIDES SERVICES ONLY TO INDIVIDUALS WHO HAVE RECEIVED PRIOR AUTHORIZATION FROM THE ODHS BUREAU OF FACILITY SERVICES FOR THE RECEIPT OF OUTLIER SERVICES IN THAT FACILITY. ODHS PRIOR AUTHORIZATION OF OUTLIER SERVICES IS CONTINGENT UPON BOTH THE INDIVIDUAL'S DOCUMENTED NEED FOR THAT SPECIFIC TYPE OF OUTLIER SERVICE AND EVIDENCE THAT THE FACILITY IN WHICH THE INDIVIDUAL IS TO RECEIVE SERVICES MAINTAINS THE STAFFING RATIOS AND CERTAIN INDIRECT CARE ITEMS AT LEVELS SUFFICIENT FOR THE PROVISION OF THAT TYPE OF OUTLIER SERVICE, AND HAS MADE THE CAPITAL INVESTMENTS NECESSARY FOR THE PROVISION OF SUCH CARE.

(C) MEDICAID PER DIEM PAYMENTS TO QUALIFIED PROVIDERS SHALL BE BASED
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SUPERSEDES
TNS # 93-024 EFFECTIVE DATE 10/1/94

TOTAL PROSPECTIVE RATE FOR NFS, ICFS-MR, OR DISTINCT PART UNITS OF NFS OR ICFS-MR, THAT PROVIDE OUTLIER SERVICES SHALL BE IN ACCORDANCE WITH THE PROVISIONS SET FORTH FOR NFS AND ICFS-MR, RESPECTIVELY, IN RULES 5101:3-3-43 AND 5101:3-3-78 OF THE ADMINISTRATIVE CODE.

- (D) THOSE FACILITIES OR DISTINCT PART UNITS THAT WERE QUALIFIED PROVIDERS PRIOR TO JULY 1, 1993 AND/OR THOSE THAT APPLY FOR AN OUTLIER PROVIDER AGREEMENT PRIOR TO OR DURING THE FIRST QUARTER OF STATE FISCAL YEAR 1994 AND ARE DETERMINED ELIGIBLE BY ODHS SHALL RECEIVE RATES ESTABLISHED IN ACCORDANCE WITH THIS RULE EFFECTIVE JULY 1, 1993 OR THE FIRST DAY OF THE MONTH IN WHICH OUTLIER SERVICES WERE PROVIDED, WHICHEVER IS LATER. THOSE FACILITIES OR DISTINCT PART UNITS THAT APPLY ON OR AFTER OCTOBER 1, 1993 TO BECOME QUALIFIED PROVIDERS SHALL RECEIVE RATES ESTABLISHED IN ACCORDANCE WITH THIS RULE EFFECTIVE ON THE FIRST DAY OF THE MONTH IN WHICH OUTLIER SERVICES WERE PROVIDED, BUT NO EARLIER THAN THE FIRST DAY OF THE MONTH IN WHICH THE APPROVED APPLICATION FOR AN OUTLIER PROVIDER AGREEMENT WAS RECEIVED BY ODHS.

EFFECTIVE DATE: SEP 30 1993
CERTIFICATION: Donald R. Trough
SEP 20 1993
DATE

PROMULGATED UNDER: Chapter 119. of the Revised Code

STATUTORY AUTHORITY: Section 5111.02 of the Revised Code

RULE AMPLIFIES: Sections 5111.01, 5111.02, 5111.20, and 5111.257 of the Revised Code

TNS # 94-07 APPROVAL DATE JUN 28 1994
SUPERSEDES
TNS # 93-224 EFFECTIVE DATE 10/1/94

UPON REASONABLE AND ALLOWABLE COSTS USING THE METHODOLOGY SET FORTH IN PARAGRAPHS (C)(1) TO (C)(3) OF THIS RULE.

- (1) THERE SHALL BE FOUR COMPONENTS OF THE PER DIEM RATE: DIRECT RATE, PROTECTED RATE, INDIRECT RATE, AND CAPITAL RATE.
 - (a) THE DIRECT PER DIEM RATE SHALL BE BASED ON AN ASSUMED OCCUPANCY RATE OF SEVENTY-FIVE PER CENT AND AN ANALYSIS OF HISTORICAL DIRECT CARE COSTS IF THE PROVIDER HAD PREVIOUSLY BEEN A MEDICAID PROVIDER, A COMPARISON OF DIRECT CARE COSTS AND STAFFING RATIOS OF FACILITIES CARING FOR INDIVIDUALS WITH SIMILAR NEEDS, A COMPARISON OF PAYMENT RATES PAID BY PRIVATE INSURERS AND/OR OTHER STATES, AND AN ANALYSIS OF THE IMPACT UPON HISTORICAL COSTS IF THERE ARE PLANS TO CHANGE THE PATIENT MIX. ADJUSTMENTS MAY BE MADE ABOVE THE PEER GROUP COST PER CASE MIX UNIT CEILING FOR INCREASED DIRECT CARE COSTS.
 - (b) THE PROTECTED PER DIEM RATE SHALL BE DETERMINED IN ACCORDANCE WITH THE METHODOLOGIES FOR NFS AND ICFS-MR SET FORTH IN RULES 5101:3-3-49 AND 5101:3-3-82, RESPECTIVELY, OF THE ADMINISTRATIVE CODE.
 - (c) THE INDIRECT PER DIEM RATE SHALL BE BASED ON THE INDIRECT COST METHODOLOGIES FOR NFS AND ICFS-MR SET FORTH IN RULES 5101:3-3-50 AND 5101:3-3-83, RESPECTIVELY, OF THE ADMINISTRATIVE CODE. THE CEILING MAY BE INCREASED BECAUSE OF INCREASED DIETARY EXPENDITURES, INCONTINENCE SUPPLY COSTS, OR ANY OTHER EXPENSES THAT ARE DEEMED NECESSARY BY ODHS.
 - (d) THE CAPITAL PER DIEM RATE SHALL BE BASED UPON THE PAYMENT METHODOLOGIES FOR NFS AND ICFS-MR SET FORTH, RESPECTIVELY, IN RULE 5101:3-3-51 OF THE ADMINISTRATIVE CODE AND SECTION 5111.251 OF THE REVISED CODE. ADJUSTMENTS MAY BE MADE FOR SPECIAL HIGH COST BUILT-IN EQUIPMENT NECESSARY TO TREAT INDIVIDUALS REQUIRING OUTLIER SERVICES.
- (2) THE TOTAL PROSPECTIVE RATE FOR NFS, ICFS-MR, OR DISTINCT PART UNITS OF NFS OR ICFS-MR, PROVIDING OUTLIER SERVICES SHALL BE ESTABLISHED BY COMBINING THE ALLOWABLE DIRECT, PROTECTED, INDIRECT, AND CAPITAL PER DIEM RATES DETERMINED IN ACCORDANCE WITH PARAGRAPHS (C)(1)(a) TO (C)(1)(d) OF THIS RULE.
- (3) WITH THE EXCEPTION OF THOSE ASPECTS SET FORTH IN PARAGRAPHS (C)(1) AND (C)(2) OF THIS RULE, THE METHOD FOR ESTABLISHING THE

TNS # 940
APPROVAL DATE JUN 28 1994
SUPERSED

10/1/94

5101:3-3-26

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5101:3-3-26 Implementation of timely rates for nursing NURSING facilities (NFs) and intermediate care facilities for the mentally retarded (ICFs-MR): IMPLEMENTATION OF TIMELY RATES.

- (A) The department of human services (ODHS) shall make its best efforts each year to calculate rates under Chapter 5101:3-3 of the Administrative Code in time to use them to make the payments due to NFs and ICFs-MR by the fifteenth day of August. If ODHS is unable to calculate the rates so that they can be paid by that date, ODHS shall pay each NF or ICF-MR the rate calculated for it under Chapter 5101:3-3 of the Administrative Code at the end of the previous fiscal year. If ODHS also is unable to calculate rates to make the payments due by the fifteenth day of September and the fifteenth day of October, ODHS shall pay the previous fiscal year's rate to make those payments. ODHS may increase by five per cent the previous fiscal year's rate paid to any NF or ICF-MR pursuant to this rule at the request of the NF or ICF-MR. ODHS shall use rates calculated for the current fiscal year to make the payments due by the fifteenth day of November.
- (B) If the rate paid to a NF or ICF-MR pursuant to this rule is lower than the rate calculated for it for the current fiscal year, ODHS shall pay the NF or ICF-MR the difference between the two rates for the number of days for which the NF or ICF-MR was paid pursuant to this rule. If the rate paid to a NF or ICF-MR pursuant to this rule is higher than the rate calculated for it for the current fiscal year, the NF or ICF-MR shall refund to ODHS the difference between the two rates for the number of days for which the NF or ICF-MR was paid pursuant to this rule.

Effective Date: _____

Review Date: _____

Certification: _____

Date

Promulgated Under: Chapter 119.
 Statutory Authority: RC Section 5111.02
 Rule Amplifies: RC Sections 5111.01, 5111.02, 5111.221
 Prior Effective Date: 11/1/95

MAR 15 1999

TN # 95-19 APPROVAL DATE _____
 SUPERSEDES
 TN # 95-20 EFFECTIVE DATE 12/17/98

5101:3-3-261 Chart of accounts for long-term care facilities.

The department requires that all facilities file ~~an annual~~ SEMIANNUAL cost ~~report~~ REPORTS to comply with rule 5101:3-3-26 ("Long-term care facility cost report filing, record retention, and disclosure requirements") of the Administrative Code. The use of the chart of accounts in table 1 through table 7 below is recommended to facilitate cost report preparation. If the recommended chart of accounts is not used by the provider, it is the responsibility of the provider to relate its chart of accounts directly to the cost report.

TABLE 1

Balance Sheet Accounts - Assets

Current Assets

- 1001 Petty Cash
- 1010 Cash in Bank
 - General Account
 - Payroll Account
 - Savings Account
 - Imprest Cash Funds
 - Certificates of Deposit
 - Money Market

These cash accounts represent the amount of cash deposited in banks which is available for operational use.

- 1030 Accounts Receivable
 - Private
 - Medicare
 - Medicaid
 - Other Payors

The balance in these accounts represents the amounts due the LTCF for services and/or supplies sold.

- 1040 Allowance for Uncollectible Accounts

These are valuation (Contra-Asset) accounts. Credit balances represent the estimated amount of uncollectible receivables.

- 1050 Notes Receivable

A written note to receive a specific amount on demand or amounts receivable within 12 months of the balance sheet date.

HCFA-179 # 93-05 Date Rec'd 3-25-93
 Supersedes 92-06 Date Appr. JUN 23 1993
 State Rep. In JH Date Eff. 10-1-93

~~TNS # 92-06 APPROVAL DATE 11-6-92~~
SUPERSEDES
~~TNS # 91-11 EFFECTIVE DATE 10-1-90~~

1060 Allowance for Uncollectible Notes
(Same definition as allowance for uncollectible accounts.)

1070 Other Receivables
- Employees
- Sundry

1080 Cost Settlements
- Medicare
- Medicaid

These accounts represent amounts due provider from current or prior unsettled cost reporting periods.

1090 Inventories
- Medical and Program Supplies
- Dietary
- Gift Shop
- Housekeeping Supplies
- Laundry and Linen
- Maintenance

These accounts represent the cost of unused LTCF supplies. The extent of inventory control will depend on the organizational complexity of the provider.

1100 Prepaid Expenses
- Insurance
- Interest
- Rent
- Pension Plan
- Service Contract
- Taxes

These accounts represent payments for costs which are chargeable to a future accounting period.

1110 Short-term Investments
- U.S. Government Securities
- Marketable Securities

1120 Special Expenses
- Telephone systems
- Specialized Medical Equipment

9305 Unamortized cost of purchased specialized medical equipment.

HCFA-179 # 92-06 Date Appr. JUN 23 1993
Supercedes 84 Date Eff. 10-1-93
State Rep. In

~~telephone systems and
TMS # 92-06 APPROVAL DATE 11-16-92
SUPERSEDES
TMS # 91-11 EFFECTIVE DATE 10-1-92~~

1200 Property, Plant and Equipment

- Land
- Land Improvements
- Building and Building Improvements, including improvements under paragraph (H) (D) of rule 5101:3-3-22 ("Costs of property and equipment") of the Administrative Code
- Equipment
- Transportation Equipment
- Leasehold Improvements
- Financing Costs - Costs of issuing bonds, underwriting fees, closing costs, mortgage points, etc.

1240 Renovations - as defined in rule 5101:3-3-22 ("Cost of property and equipment") of the Administrative Code.

1250 Accumulated Depreciation and Amortization

- Land Improvements
- Building and equipment improvements including improvements under paragraph ~~(H)~~ (D) of rule 5101:3-3-22 ("Costs of property and equipment") of the Administrative Code
- Equipment
- Transportation Equipment
- Leasehold Improvements
- Financing Costs

1290 Accumulated Depreciation and Amortization - renovations, excluding improvements under paragraph ~~(H)~~ (D) of rule 5101:3-3-22 ("Cost of property and equipment") of the Administrative Code.

Other Assets

1401 Non-Current Investments

- Certificates of Deposit
- U.S. Government Securities
- Bank Savings Account
- Marketable Securities
- Cash Surrender Value of Investments
- Fixed Assets Replacement Fund

1410 Deposits

- Workers' Compensation
- Leases

1420 Due From Owners/Officers

HCFA-179 # 93-05 Officers
Supersedes 92-06 Owners JUN 23 1993
State Rep. In JH Date Eff. 10-1-93

~~TNS # 92-06 APPROVAL DATE 10-92~~
~~SUPERSEDES~~
~~TNS # 91-11 EFFECTIVE DATE 10-1-92~~

1430 Deferred Charges and Other Assets

- Memberships
- Escrow Accounts
- Deferred Loan Costs - Except Property, Plant and Equipment
- Deferred Finance Charges - Except Property, Plant and Equipment
- Organization Expenses
- Goodwill
- Start-up Costs
- Restricted Funds

1440 Notes receivable - Long Term

Written note for amounts not due within twelve months of balance sheet date.

TABLE 2

Balance Sheet Accounts - Liabilities

Current Liabilities

2010 Accounts Payable

- Trade Payables
- Resident Deposits - Private
- Resident Refunds

These accounts represent amounts due to vendors and other creditors for services and supplies purchased; evidenced by receipts or statements and payable within one year.

2020 Cost Settlements

- Medicare
- Medicaid

These accounts represent amounts due to medicare or medicaid from current or prior unsettled cost reporting periods.

2030 Notes Payable

- Notes Payable - Vendors
- Notes Payable - Bank
- Notes Payable - Other

These accounts represent amounts due to vendors and banks, evidenced by promissory notes payable within one year.

2040 Current Portion of Long Term Debts

9305 This account represents the principal amount due on notes, loans, mortgages or bonds within 12 months of the balance sheet date

HCFA-179 # _____
 Supersedes 92-06 Date Appr. JUN 23 1993
 State Rep. In JH Date Eff. 10-1-93

~~TNS # 92-06 APPROVAL DATE 11-1-92~~
SUPERSEDES
~~TNS # 96-01 EFFECTIVE DATE 10-1-92~~

2050 Accrued Compensation

- Salaries and Wages Payable
- Accrued Vacations
- Accrued Sick Leave
- Bonuses
- Pensions
- Profit Sharing

2060 Payroll Related Liabilities

- Tax Withheld - Federal Income
- Tax Withheld - FICA
- Tax Withheld - State
- Tax Withheld - City Income
- Employer's Portion of FICA Taxes
- Group Insurance Premium Withheld
- State Unemployment Taxes Payable
- Federal Unemployment Taxes Payable
- Disability Insurance Payable
- Workers' Compensation
- Union Dues

2070 Taxes Payable

- Real Estate
- Personal Property
- Federal Income Tax
- State Income Tax/Franchise Tax
- City and State Sales Tax Payable
- Other Taxes Payable

2080 Other Liabilities

- Accrued Interest
- Dividends Payable

These accounts represent current liabilities which have not been identified elsewhere.

Long Term Liabilities

2410 Long Term Debt

- Mortgages
- Bonds
- Notes Payable
- Construction Loans
- Capitalized Lease Obligations

These accounts reflect liabilities that have maturity dates extending beyond one (1) year after the current year end.

HCFA-179 # 93-05 Date Rec'd _____
Supersedes 92-06 Date Appr. JUN 23 1993
State Rep. In JH Date Eff. 10-1-93

~~TNS # 92-06 APPROVAL DATE 11-6-92
SUPERSEDES
TNS # 91-11 EFFECTIVE DATE 10-1-92~~

- 2420 Interest Bearing Loans From Owners
- 2430 Non-Interest Bearing Loans From Owners - see HIRMI - Section 1210 "HCFA Publication 15-1," previously entitled "HIM 15 Health Insurance Manual."
- 2450 Deferred Liabilities
 - Deferred Revenue
 - State Income Taxes Deferred
 - Federal Income Taxes Deferred

TABLE 3

Balance Sheet Accounts - Capital

- 3000 Capital
 - Proprietorship Capital - Owner
 - Proprietorship Drawings - Owner
 - Net Profit (or Loss) - Year to Date
 - Partnership Capital
 - Partnership Drawing

 - Capital Stock - Par or Stated Value
 - Capital in Excess of Par Value
 - Treasury Stock
 - Additional Contributed Capital
 - Retained Earnings

 - Fund Balances
 - Transfers from Restricted Funds
 - Restricted Funds
 - Transfers to Operating Funds
 - Operating Funds

The balances in these fund accounts represent the difference between total fund assets and total fund liabilities.

TABLE 4

Revenue Balance Accounts

Routine Service Revenue

- 5010 Private - Room and Board Revenue
- 5020 Medicare - Room and Board Revenue
- 5030 Medicaid - Room and Board Revenue
- 5040 Veterans and Other - Room and Board Revenue
- 5050 Physical Therapy Revenue
- 5060 Occupational Therapy Revenue
- 5070 Speech Therapy Revenue
- 5080 Medical Supplies - Medicare Ancillary Charges
- 5090 ⁰⁵⁻⁰⁵ Enteral Feedings Revenue

HCFA-179 # _____ Date Rec'd _____
 Supersedes 92-06 Date Appr. JUN 23 1993
 State Rep. In JH Date Eff. 10-1-93

~~TNS # 92-06 APPROVAL DATE 11-1-92
 SUPERSEDES
 TNS # 92-06 EFFECTIVE DATE 10-1-92~~