
Program Memorandum Intermediaries/Carriers

Department of Health &
Human Services (DHHS)
Centers for Medicare &
Medicaid Services (CMS)
Date: NOVEMBER 1, 2001

Transmittal AB-01-160

CHANGE REQUEST 1930

SUBJECT: Standardize Common Working File (CWF) Hosts' Processes and Procedures With Standard Software (AMEN Program)

There is a CMS initiative to standardize systems. This is the first project directed for the CWF hosts. A phased implementation approach is being used in conjunction with program components of the hosts' system, released in with their quarterly release. This phase will be the first phase to standardize the CWF environment. This Program Memorandum (PM) will modify the AMEN software. The first change for automatically processing claim files at the CWF hosts may provide the CWF satellites the opportunity to process the CWF files earlier.

This change will add software to the CWF system to standardize the operations at all CWF hosts. The initial release will automate processing of claim files that the hosts receive from their satellites. This will eliminate the need for computer operators to initiate jobs to process claims.

The *effective date* for this PM is April 1, 2002.

The *implementation date* for this PM is April 1, 2002.

These instructions should be implemented within your current operating budget.

This PM may be discarded after April 1, 2003.

If you have any questions, contact Robert Leister at (410) 786-4982.