

## **NOTIFICATION REGARDING**

Issues Related to the February Transaction Reply (TRR) and Monthly Membership (MMR) Reports  
February 10, 2004

The purpose of this notification is to provide clarification regarding issues involving the transaction reply and monthly membership reports. A summary version of this information was provided to the CEOs of the Managed Care Organizations.

### February Transaction Reply Reports (TRRs)

The TRRs were produced as scheduled on January 26, 2004. It was discovered that there was some demographic data missing for some members on the report. This data included name, date of birth, state and county code and sex code equal to Unknown. The total of impacted members was less than 75,000 nationwide. The TRR was re-run and a corrected version was available on January 27, 2004. A message was posted in GROUCH to that effect.

There were no other data anomalies on these reports. There is a point that requires clarification, however, regarding transaction reply code 015 – Enrollment cancelled. MCOs will continue to receive this code in situations when they are changing the Plan Benefit Package (PBP) number on an existing PBP period. If the effective date of the change is the same as the PBP period start date on the system, a code 015 will be generated. This is because the PBP period is being cancelled and reset with a new PBP number. Upon receipt of a code 015, MCOs should look for an accompanying transaction reply code of 100 – PBP Change accepted. In these cases, the member remains in your MCO.

### Monthly Membership Reports (MMRs)

An error related to the loading of the Medicare Modernization Act (MMA) rate tables occurred during the processing of the February payments. In attempting to correct this problem, the January adjustments were erroneously computed. This resulted in underpayments for retroactive enrollments and Medicaid status adjustments and the January Institutional payments. The error is limited to the month of January on these retro adjustments.

We have instituted procedures to prevent future occurrences and the corrected January adjustments will be on the March MMRs.

To facilitate your reconciliation efforts, refer to the following statements.

- The January prospective payments on the January MMRs are correct and are based on the January 2004 ratebook.

- The February prospective payments on the February MMRs are correct and are based on the interim MMA February ratebook. (Refer to notice posted on [cms.hhs.gov/healthplans/systems](http://cms.hhs.gov/healthplans/systems).)
- The January adjustments on the February MMRs are incorrect. They will be reprocessed and will appear on the March MMRs.
- The March prospective payments on the March MMRs will be based on the MMA ratebook that will be effective from March to December 2004.
- Any subsequent adjustments can utilize up to three ratebooks; this will occur if the adjustment time period includes Jan – Mar 2004.

If you have any further questions, please contact Marla Kilbourne on 410.786.7622 or Kim Miegel on 410.786.3311.