



Center for Beneficiary Choices

Date: June 27, 2003

Letter To: All Medicare Managed Care Organizations

Subject: New HPMS Capacity Limit Module -- **Information**

The Centers for Medicare & Medicaid Services (CMS) is pleased to announce the implementation of the Capacity Limit module in its Health Plan Management System (HPMS). The new module will provide CMS and managed care organizations with the ability to process capacity limit requests electronically.

The Capacity Limit module will provide (1) MCO users the ability to enter, edit, lift, and withdraw capacity limit requests, (2) CMS users the ability to track and approve or deny capacity limit requests, (3) CMS and MCO users the ability to view and print Capacity Limit reports, (4) automatic generation of an email notification to the appropriate CMS staff when an MCO has entered a Capacity Limit request, and (5) automatic generation of an email notification to the MCO's Medicare Compliance Officer or other appropriate staff when the Capacity Limit request has been reviewed by CMS.

Obtaining Access to the HPMS Capacity Limit Module

To access HPMS and the Capacity Limit module, users must have a CMS Information Tracking System (HITS) ID with the appropriate level of security, as well as established connectivity to the MDCN Network at CMS.

To obtain a form for access to CMS computer systems, please go to the following web address: <http://cms.hhs.gov/mdcn/hdcidform.asp>

If you have questions concerning access or connectivity, please contact one of the following:

Connectivity: Don Freeburger
410-786-4586
dfreeburger@cms.hhs.gov

Access: Neetu Jhagwani
410-786-2548
njhagwani@cms.hhs.gov

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If you have questions or would like a walk-through of the Capacity Limit module, please contact Sheri Smith at (410) 786-1111 or via email at Ssmith3@cms.hhs.gov.

Sincerely,

/s/

Jean D. LeMasurier
Acting Director
Health Plan Benefits Group

cc: RO HMO Managers
American Association of Health Plans
Health Insurance Association of America
Blue Cross Blue Shield Association